



JON L. JENMARC, INCORPORATED

Consultants in Education

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ENDICOTT COLLEGE VAN LOAN SCHOOL OF GRADUATE AND PROFESSIONAL STUDIES

FINANCIAL AID PROCESS

***Students cannot apply for Financial Aid until they have received a formal Letter of Acceptance from Endicott College.**

Instructions for Applying for Financial Aid

Financial Aid is available to those students enrolled in the Undergraduate or Graduate Divisions at Endicott College. In order for the Financial Aid Office to award you financial aid, please provide the following 4 items:

An Endicott College GPS Financial Aid Application

(A copy is included in this packet.)

The Free Application for Federal Student Aid (FAFSA):

www.fafsa.ed.gov (Note: Endicott College's school code is 002148)

A copy of your acceptance letter.

A copy of your schedule of classes.

JON L. JENMARC Students are represented in the Financial Aid Office by

Ms Linda Lugo-Israelsohn

Linda's email address is: llugoisr@endicott.edu

Her telephone number is: 978.998.7790

FOR JON L. JENMARC STUDENTS:

I have noticed a large increase in the number of students with questions regarding the financial aid (fa) process. It can be confusing even for us seasoned professionals, but I wanted to clarify a few things for those of you who share information with students:

I have noticed that many students do not know that they **must reapply for aid each year**. The financial aid year begins in the **Summer Semester** and ends in the **Spring Semester** each year. So, each year students need to reapply if they plan on using fa. To reapply, a student needs to complete the Free Application for Federal Student Aid (FAFSA) **AND** the Endicott financial aid form. Until they complete both of these steps, their application for aid is considered incomplete.

- For Jenmarc students: Please note that the loan money you accept gets disbursed to Endicott College. You must request a "refund" of that loan money be sent to you. You are responsible for using that money to pay your bill from Jenmarc.

Many students contact me because they do not understand the "refund" process. Please note that I do not process the refunds. Students should contact the bursar's office, information for which follows here:

- *You must put your request for a "refund" to pay your Jenmarc bill in writing by e-mailing the Assistant Bursar for the Graduate program. Before requesting a refund, please be sure that you have been registered for all of your classes for the current semester. The Assistant Bursar's name is **Anne Barbin** and her e-mail address is abarbin@endicott.edu. Please contact Anne at 978-232-2053 if you have questions regarding your refund.*

*****JENMARC recommends that you REQUEST IN WRITING that your Financial Aid Refund Check(s) be sent directly to Jon L. Jenmarc to avoid delays in grades and degree processing.**

Financial aid application instructions can be found at www.endicott.edu/gpsfinancilaid.

I am very happy to speak with students with questions so please feel free to call me.

Linda Lugo-Israelsohn
llugoisr@endicott.edu
Financial Aid Office
Endicott College
376 Hale Street
Beverly, MA 01915
978-998-7790
FAX: 978-232-3000



VAN LOAN SCHOOL

AT ENDICOTT COLLEGE

- Returning Student; Student ID _____
- New Student; Social Security # _____

2017-2018 Financial Aid Application

I. PERSONAL INFORMATION (Please print clearly):

Last name: _____ First name: _____ Middle initial _____

Permanent Home Address: _____

City/State/Zip: _____

Email Address _____ Cell Phone (_____) _____

Date of birth: ____ / ____ / ____ Are you an alum of Endicott College? _____

Will you be receiving military or veterans educational benefits to help pay for school? Yes No

Do you have any previous student loans? Yes No

II. WHAT DEGREE ARE YOU WORKING TOWARDS?

- | | | |
|---|--|--|
| <input type="checkbox"/> Undergraduate program | <input type="checkbox"/> Masters of Science Information Technology | <input type="checkbox"/> Master of Business Administration |
| <input type="checkbox"/> Certificate: please specify
which certificate _____ | <input type="checkbox"/> TIES – Master of Education | <input type="checkbox"/> Master of Interior Design |
| <input type="checkbox"/> Master of Nursing | <input type="checkbox"/> Doctor of Education (Ed.D.) | <input type="checkbox"/> Doctor of Nursing (Ph.D.) |
| <input type="checkbox"/> Master of Education | <input type="checkbox"/> Doctor of Applied Behavior Analysis (Ph.D.) | |
| | <input type="checkbox"/> Master of Homeland Security | |

LOCATION OF CLASSES: _____ *Jennart* _____

III. DOCUMENTS:

Once fully accepted into a program at Endicott College, the following documents must be submitted before determining Financial Aid Eligibility:

- 2017-2018 Van Loan at Endicott Financial Aid Application
- 2017-18 Free Application for Federal Student Aid (FAFSA). Endicott College's FAFSA code is 002148
- Copy of your proposed schedule.

I understand that federal aid funds are based on semester enrollments. I agree that, unless I request a refund, Endicott College will hold my account credit balance resulting from the receipt of federal aid funds. By signing below I certify that I have received a high school diploma or HiSET/GED, which is a requirement to be considered for federal financial aid.

Student Signature (PLEASE NOTE: WE CANNOT ACCEPT ELECTRONIC SIGNATURES)

Date

Please mail this completed form to:
Van Loan School at Endicott College | 376 Hale Street | Beverly, MA 01915
or Fax to 978-232-3000



VAN LOAN SCHOOL

AT ENDICOTT COLLEGE

376 Hale Street | Beverly, Massachusetts 01915

Instructions for Applying for Financial Aid

Please visit our website at: www.vanloan.endicott.edu/financialaid

Financial Aid is available to those students enrolled in at least six credits in the Undergraduate Division or at least three credits in the Graduate Division at Endicott College. In order for the Financial Aid Office to award you financial aid, you must be accepted into a program. Please provide the following items each academic year:

1. An Van Loan School Financial Aid Application for 2017-2018
2. The Free Application for Federal Student Aid (FAFSA). Please complete the 17/18 FAFSA online by going to www.FAFSA.gov.
Note: Endicott College's school code is 002148. Once completed, Endicott will receive this information electronically.
3. A copy of your schedule of classes.

*You must file the FAFSA by **May 1st**, in order for you to meet the MASSGrant application priority deadline date.

Contact Information:
for Jenmarc students: Linda Lugo-Israelsohn 978.998.7790
(1) Marilin Berroa, Assistant Director of Financial Aid | Phone: 978-998-7715 | FAX: 978-232-3000
(2) Marcia Toomey, Dean of Financial Aid | Phone: 978-232-2060 | FAX: 978-232-2085