

# ENDICOTT COLLEGE

Please return this completed application to  
JENMARC-PRISM Undergraduate Programs  
P.O. Box 663  
Brockton, MA 02303-0663

## APPLICATION FOR ADMISSION ACCELERATED UNDERGRADUATE DEGREE PROGRAMS

### Instructions:

1. Please **TYPE** or **PRINT** the answers to ALL questions.
2. Return the completed application along with a non-refundable fee of \$25.00; make checks payable to Endicott College.
3. Arrange to have the following sent along with your application or under a separate cover to the Van Loan School of Graduate and Professional Studies, 376 Hale Street, Beverly, MA 01915:
  - a. Official High School transcripts or GED.
  - b. One letter of recommendation.
  - c. A 250-500-word essay explaining your professional goals.
  - d. All students for whom English is not a first language must submit scores from the Test of English as a Foreign Language (TOEFL). Code: 3369For information on applying for the test, see the TOEFL website at [www.toefl.org](http://www.toefl.org), or write to TOEFL, Box 899, Princeton, NJ 08540, USA.
4. Please remember to sign and date the application.

### Intended Degree - Please check one:

- |   |  |
|---|--|
| <input type="checkbox"/> ASSOCIATE          | <input type="checkbox"/> BACHELOR                |
| <input type="checkbox"/> Integrated Studies | <input type="checkbox"/> Business Administration |
| <input type="checkbox"/> Business           | <input type="checkbox"/> Liberal Studies         |
|   | <input type="checkbox"/> Psychology              |

### Planned date of enrollment:

- YEAR \_\_\_\_\_
- |  |
|--|
| <input type="checkbox"/> Fall Semester   |
| <input type="checkbox"/> Spring Semester |
| <input type="checkbox"/> Summer Session  |

### Citizenship

- |   |
|---|
| <input type="checkbox"/> U.S. Citizen           |
| <input type="checkbox"/> Resident Alien         |
| <input type="checkbox"/> International Citizen: |
- \_\_\_\_\_

## PERSONAL INFORMATION

Social Security Number \_\_\_\_\_  Male  Female

Full Name \_\_\_\_\_  
Last/Family Name First Middle Former Preferred First

Permanent Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State or Country \_\_\_\_\_ Zip or Postal Code \_\_\_\_\_

Telephone (H) (\_\_\_\_\_) \_\_\_\_\_ (W) (\_\_\_\_\_) \_\_\_\_\_

Cell Phone (\_\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_\_) \_\_\_\_\_

E-mail Address(es) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_  
Month Day Year City, State, Country

Marital Status:  Single  Married  Widowed  Separated/Divorced

Have you ever applied to the Van Loan School of Graduate and Professional Studies?  Yes  No

If yes: year(s) \_\_\_\_\_ program(s) \_\_\_\_\_

Have you ever been a student at Endicott College?  Yes  No If yes, year(s) \_\_\_\_\_

### Race and Ethnicity - Optional Information \*

Are you Hispanic or Latino? (choose only one)

- |   |
|---|
| <input type="checkbox"/> Yes, Hispanic or Latino    |
| <input type="checkbox"/> No, not Hispanic or Latino |

What is your race? (choose one or more)

- |   |   |
|---|---|
| <input type="checkbox"/> American Indian/Alaskan Native         | <input type="checkbox"/> Black/Non-Hispanic |
| <input type="checkbox"/> Native Hawaiian/other Pacific Islander | <input type="checkbox"/> Asian              |
| <input type="checkbox"/> Unknown/Other (explain)                | <input type="checkbox"/> White              |

\* These questions are being asked to furnish statistics, as required by the Department of Education.

## EMPLOYMENT INFORMATION

Current Employer \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Job Title \_\_\_\_\_ Name of Supervisor \_\_\_\_\_  
Previous Employer \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Job Title \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

## HIGH SCHOOL INFORMATION

Please list all high schools you have attended; include dates of attendance and diploma awarded:

High School \_\_\_\_\_  
Location \_\_\_\_\_ Dates Attended \_\_\_\_\_ Year of Graduation \_\_\_\_\_  
High School \_\_\_\_\_  
Location \_\_\_\_\_ Dates Attended \_\_\_\_\_ Year of Graduation \_\_\_\_\_

## COLLEGE INFORMATION

Please list all institutions you have attended; include dates of attendance and degrees (if any) awarded:

Institution \_\_\_\_\_ Location \_\_\_\_\_  
Dates Attended \_\_\_\_\_ Credits \_\_\_\_\_ Degree \_\_\_\_\_ Major \_\_\_\_\_  
Institution \_\_\_\_\_ Location \_\_\_\_\_  
Dates Attended \_\_\_\_\_ Credits \_\_\_\_\_ Degree \_\_\_\_\_ Major \_\_\_\_\_

## DISTINCTIONS/ACTIVITIES/AWARDS

Date(s)	Distinction/Activity/Award	Description
_____	_____	_____
_____	_____	_____

## RECOMMENDATION

Please provide a letter of recommendation from one individual who, in your opinion, is qualified to judge your ability to do college work. The completed letter should be sent directly to the Van Loan School of Graduate and Professional Studies at Endicott College, 376 Hale Street, Beverly, MA 01915. Please list the name of the person from whom you have requested a recommendation:

Name	Position/Title	Relationship
_____	_____	_____

## REFERRAL

Please indicate how you became interested in Endicott College's Accelerated Undergraduate degree programs:

- Internet Search       Word of Mouth       Advertisement (print)       Information Session  
 Web Site       Past or Current Student       Advertisement (radio)       Family/Relative  
 Other \_\_\_\_\_

I hereby make application for the herein named student and agree to the fees, terms, and conditions as set forth in the Graduate Catalog. In consideration of the undertaking by the Van Loan School of Graduate and Professional Studies to process this form, the undersigned agrees that the furnished information on the application form, together with all information and materials of any kind received by the Van Loan School of Graduate and Professional Studies from any source, or prepared by anyone at its request, shall be completely confidential and shall not be disclosed to anyone, including the candidate and his or her family, except that the Vice President and Dean of the School of Graduate and Professional Studies may, for official purposes at his or her discretion, disclose any part or all thereof to such person or persons as required by the application law.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Endicott College**  
**Van Loan School of Graduate and Professional Studies**  
JENMARC-PRISM Undergraduate Programs  
P.O. Box 663  
Brockton, MA 02303-0663  
**Confidential Recommendation Form**

To the Applicant: Please complete the top section of this form and deliver or mail the form to the person who will write your recommendation.

To the Recommender: Please return this form, with your signature across the seal, to:  
JENMARC-PRISM Undergraduate Programs  
P.O. Box 663  
Brockton, MA 02303-0663

**To Be Completed by the Applicant:**

Last Name (applicant)	First Name	Middle Initial	Social Security #
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Recommender's Name: \_\_\_\_\_

Recommender's Title: \_\_\_\_\_

Relationship to the Applicant: \_\_\_\_\_

I understand that this recommendation is to be used and maintained in confidence by Endicott College, Van Loan School of Graduate and Professional Studies. I hereby waive any and all rights to access this recommendation, under the Family Education and Privacy Act of 1974.

I agree to waive access \_\_\_\_\_ I do not agree to waive access \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**To be completed by the recommender:**

The person whose name appears above is seeking admission to the Endicott College Creative Leadership Studies/Accelerated Undergraduate Program. The program is designed to enhance the knowledge, skills and abilities of students for the purposes of career, professional and personal development. The Endicott Creative Leadership Studies program employs an adult learning model of collaborative peer interaction to foster a more insightful and effective approach to the competitive, technological, global and ethical issues and problems they will face as business professionals.

Your candid assessment is an integral part of the Admission evaluation of the candidate. Your interest and assistance is much appreciated. Please complete this form and send it directly to the Endicott College.

How long have you known the applicant, and in what capacity? \_\_\_\_\_

Currently, what is your relationship with the applicant? \_\_\_\_\_

Please give us your appraisal of the applicant in terms of the qualities listed below. Rate the individual relative to others in his or her peer group.

	Superior	Excellent	Good	Average	Below Ave.	Unable to Judge
Interpersonal Skills/Teamwork						
Oral Communication Skills						
Written Communication Skills						
Leadership Potential						
Motivation/Initiative						
Analytical Ability						
Integrity						
Potential for Career Advancement						

What are the applicant's greatest strengths and talents?

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In what areas can the applicant improve?

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How would you assess the applicant's potential for success in the Endicott Creative Leadership Studies Program?

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The Endicott Creative Leadership Studies Program places a high degree of emphasis on the involvement of each student in the learning process. Group collaboration, class discussion and interaction with faculty are central to success in this program. Please evaluate the applicant in this regard:

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Is there anything else that you want to share about the applicant that you think would be helpful in our evaluation?

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**Overall**

Strongly Recommend    Recommend    Recommend with Reservation    Do Not Recommend

Recommender's Signature: \_\_\_\_\_ Bus. Ph.: \_\_\_\_\_

Recommender's Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Company: \_\_\_\_\_

Company Address: \_\_\_\_\_